

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 18TH JULY 2019 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Chris Basham (Vice Chairman), Dan Hoddinott, Mike Peirson & Terry Chapman,
In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor) & 1 parishioner

The meeting started at 8.01pm

1. Apologies and reasons for absence Apologies received from Clive Germany due to work commitments, John Biggs due to personal commitments and from John Batchelor (District Councillor) due to annual leave, Apologies were accepted

2. Approval of Minutes of meetings: Council meeting 9th May 2019, proposed by Sue Herbert, seconded Mike Pierson - all present at that meeting agreed. Extraordinary meeting 24th May 2019, proposed by Sue Herbert, seconded Dan Hoddinott - all present at that meeting agreed. Planning meeting 20th Jun 2019, proposed by Sue Herbert, seconded Dan Hoddinott - all present at that meeting agreed. All Minutes were signed.

3. Declarations of interest. None

4. District and County Council items of interest.

Henry Batchelor – County Councillor

Polling Stations are being reviewed for disabled access

Greater Cambridge Partnership Consultation on remodelling Whittlesford train station / carpark and redesign of Babraham Road junction on & off A1307 will close at the end of the month

District Council Exceptional Meeting was held and approved Liz Watts as the new CEO

Mobile Library locations are being reviewed

Next Combined Parish meeting will be Mon 29th Jul at Balsham Pavilion 7pm with Nicola Burden from Highways in attendance

5. Parishioners' Question Time. None

6. Discuss and vote on Planning applications

6.1 Parish Council

Reference	Address	Proposal
S/2161/19/FL S/2162/19/LB	Owls Hoot, Homers Lane, Castle Camps	Removal of chimney stack, two obsolete metal flues, redundant 1950's fireplace and reinstatement of chimney stack 1.8m high, fitting two new metal flues in chimney stack and two new chimney pots.
Decision	All Councillors present voted to support the applications	

6.2 District Council

Reference	Address	Proposal	Status
S/1900/19/TC	The Willows, High Street	Fell large pollarded willow in back garden, has outgrown its situation.	Approved 21/06/19
S/1779/19/FL	7 Park Lane	Demolition of existing side extensions & construct a two storey side extension and single storey rear extension	Still out for consultation
S/1326/19/FL	The Nook, Haverhill Rd	First floor rear extension	Still out for consultation
S/0727/19/TC	The Old Inn, Park Lane, Castle Camps.	Sycamore crown thinning - 30% The tree is threatening the structure of the property and wall between which it grows. It also significantly reduces light to the house. Silver birch - crown thinning. Light reduction of height to tree to prevent the top of the tree beginning to droop (recommendation of tree surgeon)	Still out for consultation
S/0413/19/FL	East View, Haverhill Road	Change paddock land to garden	Still out for consultation
S/0694/19	Bendysh House,	Proposed erection of single storey outbuilding to land at the	Approved

	Olmstead Green	rear of house	07/05/19
S/4630/18	Berghane Hall, Camps End	Discharge of Conditions 4 brick plinth, slate and weatherboard) and 9 (slate and salvaged brick) of planning consent S/2196/17/LB for replacement outbuilding for use as annexe, conversion of garage roof space for live-in staff and extension to existing garage to form entrance to staff accommodation. For information only	Still out for consultation

6.3 Enforcement issue raised about concerns of privacy from 360° swivel CCTV cameras' recording area behind Land South of East View / East View. All Councillors agreed Clerk to submit enforcement concern

7. Report from Parish Tree Warden. Not present

8. Matters Arising – For information only

8.1 New benches for Parish. Clerk to write to developers requesting funding for benches Clerk

8.2 Moving Vehicle Activated Sign (MVAS) – 3 weeks of data gathered at last session and will now combine with Speedwatch sessions to target problematic areas. New positions for next session will be at 30mph at Park Farm recording outbound, Haverhill Rd 30mph repeater recording outbound from High Street and Park Lane 40mph recording outbound MP/RH

8.3 Speedwatch –sessions are planned for this week. Last set of session recorded 3 speeders, so activity is working to reduce speeding in Village SH/DH

8.4 Successful Local Highways Grant. – Sue Herbert meeting Mr O'Donnell this week to agree positions for 3 sockets and removable pole SH

8.5 Defibrillator unit for Parish – Clerk to reapply for Lottery Grant and include solar unit for Camps End. Dan Hoddinott to research refurbished unit availability Clerk/ DH

9. Matters for the council to discuss / vote on

9.1 Plainings disappeared from Haverhill Road; Sue Herbert will discuss solution with Nicola Burdon at next Combined Parish meeting SH

9.2 Purchase of Speedwatch Area awareness signs. Mike Pierson to approach Fete Committee re contribution towards signs

9.3 Telephone Box conversion to community space – Clerk has spoken to Ron Goodwin who is an approved contractor for SCDC, to quote

9.4 Use the Recreation Ground on 27th Jul 2019 for a 70th Bday celebration was proposed by Sue Herbert, seconded by Dan Hoddinott, all councillor agreed Clerk

9.5 Community Highways Volunteer Scheme – Mike Peirson will give a date in Oct for next event and let Clerk know so notice can be put in Camps Review. List of jobs needed – to include pruning and cutting back tree branches in Millennium Wood around pathways MP

9.6 Terry Chapman will organise a date to carry Village Safety Log and liaise with Safety working party. Bulb out on Village Hall drive to be replaced with LED. Dawn to dusk LED are approx. £8 each. Mike Pierson to look into sourcing one. Broken post in Village Hall car park scheduled to be fixed and Village Sign wooden post replaced within next 3 weeks TC

9.7 75th Anniversary of VE Day 08-10 May 2020. A community group is to be created. Councillors are in favour of supporting a street party SH

9.8 The Parish Council acknowledge a request to correct the Minutes in 2007 as an implication of a grant given to The Forge for refurbishment is incorrect. Terry Chapman to check the Minutes SH

9.9 Discussion on appointing supplier of electricity for parish lighting. Clerk to get quotes. Suggestion to ask top four in list on the SCDC notification letter

10. Playground

SH

10.1 Sport England Grant – Clerk to get site survey for skate park area and gather info on outdoor gym equipment

10.2 Dan Hoddinott has spoken to Caledonia Play, they have agreed to replace the following: both slides with heavy duty plastic ones, top structural rail on standard swings, support leg on toddler swings and stepping logs on activity cube. Waiting for instalment date DH

10.3 Yearly Safety Inspection has been carried out and the following suggestion were made in the report: safe use sign for MUGA – Clerk to source, soil and grass seed under basket swing – Mike Peirson to do in Sept, repair crack in MUGA surface– Terry Chapman to ask Cambridge Courts to quote. Clerk to follow up with Clive Germany re repairs to MUGA door along with other refurbishments in parish

10.4 Multi sport lighting. External, lockable weatherproof box is needed to contain light switch with lights to possibly activate on a timer. Sue Herbert to obtain quotes from 3 local electricians SH

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
31/05	D Basham	Multisport Football	£100.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
13/06	CCC	Street Lighting	£550.43
13/06	CAPALC	GDP Membership	£50.00
13/06	M Laing	Clerk wages May	£219.40
30/06	Unity Bank	Service charge	£18.00

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Jun / Jul	£493.65
V Seekings	Internal audit & postage	£43.70
Essex Cares Ltd	Printing Camps Review July	£95.00
CCC	Street Lighting Oct 16- Sept 17	£509.16
SLCC	Clerk membership split with Horseheath	£50.00
CommuniCorp	Yearly subscription	£12.00

Payments proposed by Sue Herbert, seconded by Terry Chapman, all Councillors voted in agreement

11.4 Account balances as of 30/06/2019

Maintenance	£671
Online account	£15,538
Sinking Fund & Grants	£11,213
Saver account #2	£191 (S106)

12. Clerks Items

12.1 Accounts have been signed off by Val Seekings Internal Auditor

12.2 Annual Return Part 3 and relevant docs have been emailed off to external auditors PKF Littlejohn and receipt acknowledged

12.3 Annual Return documents and notices for public display are on website and in main noticeboard

13. Matters for next Agenda

Clerk to send Dan Hoddinott details of fencing supplier as problems with fencing and gate

14. Date of Next Meeting: Planning – 08 Aug / Full Council – 12 Sept

Full Council in 2019/20: 12 Sept, 14 Nov, 09 Jan, 12 Mar

Planning Committee in 2019/20: 08 Aug, 10 Oct, 12 Dec, 13 Feb, 09 Apr

Meeting finished at 9.44pm. Melanie Laing